

I. DENOMINATION OF THE EVENT

Venue: GLOBAL CHAMPIONS LEAGUE PLAYOFFS OF PRAGUE AND LONGINES
GLOBAL CHAMPIONS TOUR SUPER GRAND PRIX

Date: 13-16/12/ 2018 **NF:** CZE

Indoor: ☒ **Outdoor:**

EVENT CATEGORIES:

CSI5* ☒ CSI2* ☒

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2015
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26th edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2016
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 27.11.2018. Updated on 28.11.2018, 03.12.2018, 05.12.2018.



John P. Roche
FEI Director Jumping

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Czech Equestrian Team
Address: PPF Gate, Evropská 2690/17, 160 00 Praha 6
Telephone: +420 602 131 523
Email: info@pragueplayoffs.com
Website: www.pragueplayoffs.com

in cooperation with

Name: Tops Equestrian Events BV
Address: Maastrichterweg 249 - 5556VB Valkenswaard - The Netherlands
Telephone: +310402069111
Email: barbara@globalchampionstour.com
Website: www.globalchampionstour.com

Contact Details Show Ground:

Address: O2 Arena - Českomoravská 2345/17, 190 00 Praha 9, Czech Republic

GPS Coordinates: [50.105013, 14.493775](#)

Accessibility details (directions by road, nearest airport / train station).

Nearest airport: Prague, Václav Havel airport

By car

Coming from Brno - take exit 2 - P + R - Opatov, from there take underground line C to Florenc and change to underground line B and get off at the Ceskomoravska station.

Coming from Hradec Kralove and Mlada Boleslav - take exit 1 - P + R Cerny Most, from there take underground line B and get off at the Ceskomoravska station.

Coming from Teplice - follow Centre until you get to the Holesovice train station - here you will find P+ R - Nadrazi Holesovice, take underground line C to Florenc, change to underground line B and continue to the Ceskomoravska station.

Coming from Strakonice - follow directions to Smichov, Radlicka St - P + R - Radlicka, take underground line B and get off at the Ceskomoravska station.

Coming from Pilsen - exit 1 - P + R - Zlicin, take underground line B and get of at the Ceskomoravska station.

Coming from Chomutov - continue to the ring road in the direction to Pilsen and Zlicin - P + R - Zlicin, take undergroundnd line B and get of at the Ceskomoravska station.

By train

From Hlavni Nadrazi (Central Station) take the underground line C to Florenc, there change to take the B line to Ceskomoravska station.

From Masaryk Nadrazi take underground line B and get off at Ceskomoravska station.

From Smichovske Nadrazi take underground line B and get off at Ceskomoravska station.

If you are at Libenske Nadrazi turn left and walk for about 500 m. You can also take the tram and get off at the very next stop.

2. ORGANISING COMMITTEE

President of the Event:	Jan Andrlík
President of the LGCT-GCL:	Jan TOPS
LGCT-GCL Sport Director:	Marco DANESE
Show Secretary:	Longines Timing
Press Officer:	Anna GOODRUM - Martina Kučerová

3. EVENT DIRECTOR

Name:	Klára Damborská
Telephone:	+420 602 131 523
Email:	damborska.klara@gmail.com

4. STABLE MANAGER

Name:	Mr Patrick BORG
Telephone:	+33 6 20 43 00 21
Email:	patrick.borg@hotmail.fr

5. ANNOUNCER

Name:	John Kyle (GBR)
Email:	john@johnkylespeaks.com

Name:	Dorothy Sabova (SVK)
Email:	Dorothy.sabova@gmail.com

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049364	Stephan ELLENBRUCH	GER	4	Stephan.ellenbruch@t-online.de* +49 171 283 86 37
		Ground Jury Member	10050469	Rogier VAN IERSEL	NED	4	
		Ground Jury Member	10051393	Carsten SOERLIE	NOR	4	
		Ground Jury Member	10053775	Robert FEKAR	SVK	3	
2	Foreign Judge	Foreign Judge	10050236	Jon DONEY	GBR	4	jondoney@btinternet.com +44 (0) 7802 656 010
4	Course Designer	Course Designer	10050498	Uliano VEZZANI	ITA	4	u.vezzani@libero.it +393356607221
		Assistant Course Designer	10049705	Pier Francesco BAZZOCCHI	ITA	3	
		Assistant Course Designer	10051569	Paolo ROSSATO	ITA	3	
		Assistant Course Designer	10115305	Petr MASEK	CZE	2	
6	Chief Steward	Chief Steward	10050414	Frances HESKETH-JONES TRIULZI	ITA	4	franceshj@me.com +393358162847
7	Foreign Steward	Foreign Steward	10066334	Charles MAUDLIN	IRL	3	charlesmaudlin@yahoo.ie 0035796564214
7	Assistants Stewards	Assistant Steward	10071453	Alessandra CESELLI	ITA	2	
		Assistant Steward	10124195	Fraser PARRINGTON	GBR	1	
		Assistant Steward	10101587	Kisteen REID	IRL	1	
		Assistant Steward	10000963	Christian KNOLL	AUT	2	
		Assistant Steward	10088601	Philippe Pirez	BEL	2	
		Assistant Steward	10154001	Martin SOJAK	SVK	1	
		Assistant Steward	10063425	Patricia CHALMERS	CAN	3	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10051528	Alessandro CENTINAIO	ITA		info@brughiera.it +393807766422
9	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10089591	Maria Cecilia SGOBBA	ITA		sgobba.marilene@gmail.com +39347804247
			10088543	Francesco TOSTO	ITA		+39 339 405 752
		FEI Permitted Treating Veterinarian	10094451	Silvia CATTANEO	ITA		+39 347 970 09 31
			10014964	Georg HLADIK	AUT		
			10120275	Phillipp Genn	GER		0049 1777399819
10	Medical Doctor	Medical Doctor		Petr Kmošťák	CZE		+420 737 806 459
11	Farrier	Farrier		Paul CALMÉ	FRA		+33642538863

VI. INVITATIONS

1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSI5*:

GCL PLAYOFFS -

According to 2018 GCL Playoffs Rules

For the avoidance of doubt, should unforeseen circumstances or force majeure prevent a team – qualified for participation in the 2018 GCL Playoff Event – from competing, the team concerned will not be replaced.

Number of teams invited: 16 (min. 3 and max. 4 athletes, with max. 6 horses per team, maximum 2 horses per athlete)
Maximum number of athletes: 64
Maximum number of horses: 96

LGCT SUPER GRAND PRIX

According to 2018 LGCT Super Grand Prix Rules

The 2018 LGCT Super Grand Prix is a competition open to the winners of each Longines Global Champions Tour Grand Prix in the 2018 season.

Athletes qualified for this competition that withdraw from participation during the course of this event will not be replaced.

If the winner of a LGCT Grand Prix declines his/her invitation, the Athlete placed 2nd in the same competition is invited to participate; if the Athlete placed 2nd declines his/her invitation, the Athlete placed 3rd in the same competition is invited, and so on.

If an Athlete wins (2) two or more LGCT Grand Prix competitions in the same season, he/she is invited as the winner of his/her 1st LGCT Grand Prix competition of the season; the Athlete placed 2nd in the 2nd LGCT GP referred to above is invited to take part in the LGCT Super Grand Prix, and so on.

If there are (2) two winners of the same LGCT GP during the season (equal on penalties and time) both Athletes are invited to participate in the LGCT Super Grand Prix.

Each Athlete is allowed to take part with 1 horse in the LGCT Super Grand Prix competition. Each Athlete can also bring a 2nd horse to compete in the individual classes held in conjunction with the GCL Play-off at the same venue. Horses entered for the LGCT Super Grand Prix competition are permitted to take part in the individual competitions **or in the GCL Team competition if a member of a GCL team** on days other than the day the LGCT Super Grand Prix competition.

Riders in the CSI5* are not allowed to compete in the CSI2*

THE EVENT IS ORGANIZED UNDER THE RULES FOR THE 2018 LONGINES GLOBAL CHAMPIONS TOUR AND THE RULES FOR THE 2018 GLOBAL CHAMPIONS LEAGUE APPROVED BY FEI.

CSI2*:

NFs invited (applicable for CSI2* only): All NFs

Total number of athlete: 45 riders from the host nation and from all FEI Registered NF's directly invited by the Organizing Committee through their NF.

Number of horses per athlete: 2

Riders in the CSI2* are not allowed to compete in the CSI5*

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

No horse is permitted to take part in more than one competition per day.

Riders and grooms should have the necessary equipment to contain difficult horses.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:
<http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, effective 1 January 2018.

Deadlines for Entries:

Definite Entries:

CSI5* : **30/11/2018**

CSI2* : **30/11/2018**

Last date for substitutions:

CSI5*: 12/12/18 one hour prior to the horse inspection

CSI2*: 12/12/18 one hour prior to the horse inspection

The declarations for the 1st day competitions must be made in the show office 30 minutes after the end the 1st horse inspection at the latest.

The declarations for the next days competitions must be made in the show office 30 minutes after the end of the last competition at the latest.

The starting order for the competitions will be as follows :

CSI5*:

1st competition n°1 : special draw

1st Team competition (quarter-final) competition n.2:

This competition is open to 12 teams, those placed 5^o to 16^o on the GCL overall team standings prior to the Playoff, with three athletes per team.

Teams will start in reverse order of their placing in the 2018 overall Team standings (Regular Season) prior to the GCL Playoffs event

2nd Team competition (semi-final) competition n.6:

This competition is open to the highest placed four teams on the GCL overall team standings prior to the Playoff and the best placed eight teams in the 1st team competition (quarter-final) with three athletes per team.

- a. the teams placed 1st up to and including 8th in the GCL Quarter Final in reverse order of their placing in the GCL Quarter Final
- b. the teams placed 1st up to and including 4th in the GCL overall team standings (Regular Season) prior to the GCL Playoff event, in reverse order of their placing in the 2018 overall Team standings (Regular Season) prior to the GCL Playoffs event

3rd Team Competition (Final) - competition n.13:

Open to the best 6 placed teams from the 2nd team competition (penalties and time of the three athletes) qualify for the 3rd team competition (Final) on the 4th day.

Teams reverse order from 2nd GCL competition

LGCT Super Grand Prix - competition n.10: special draw

Competitions n° 5 & 9 : rotation

CSI2*:

1st competition n.3: special draw

2nd or following competitions : rotation

CSI2* Final (comp. n. 12) : special draw

The Organising Committee has the right to make minor changes in the timetable providing the ground jury gives its approval.

Entry fee per horse (per category):

Category	Amount
CSI5*	free of charge
CSI2*	free of charge
VAT (in %) :	no

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th Edition effective 1 January 2018, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee:
 - Included in entry fee ☐
 - Not included in entry fee ☒
 - Lower Level Events (CIMs) CHF 18 per horse per event
 - Higher Level Events CHF 25 per horse per event
 - (For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum €40 per horse per Event): 40€
- Fee for health/customs-related documents for Horses, if applicable (at OC discretion): Health paper 40€ per horse (to be ordered at the show office on Wednesday December 12th 2018 at the latest) - **Please inform the Vet during the Horse Inspection if you need health papers**
- NF fee if applicable N/A
- NF medication control programme fee if applicable N/A

All aforementioned amounts are including VAT

Total maximum Compulsory fee per horse: CHF 18 or 25 + 80 EUR €

Compulsory fees per athlete:

- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) 50€ per lorry
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) 50€ per lorry

All aforementioned amounts are including VAT

Total maximum Compulsory fee per Athlete: **100€**

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay: 20€ per bale

Straw: no straw available

Shavings: 15€ per bale – (max 5 bales free of charge per horse)

CSI 5* and CSI2*: The OC will provide the bedding for horses (only shavings) from 12th December to 16th December 2018, (max 5 ballots).

Other (please specify):

Box for non-competing horse or Tack box (subject to availability) : 350€

All aforementioned amounts are including VAT

VAT number of the organiser: CZ 019 52 684

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: CSI5*:1.900€ per rider; If the hotel is cancelled before November 27th: 700€ per rider (350€ per horse).

CSI2*: 700€ (350€ per horse).

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	11/12/2018	14.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	5* + 2*Early arrival: Wednesday 2*Thursday	12/12/2018 13/12/2018	14.30 to 16.00 11.30 to 12.30
• Horse Re-Inspection	Thursday 5* Friday 2*	13/12/2018 14/12/2018	12.30 10.30

Competitions **CSI 5*:**

	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Wednesday	12/12/2018	19:45	////////	//////////
• Warm up – only 5* riders 1 horse per rider 60" only for horses that have passed the horse inspection	Wednesday	12/12	16.30		
• Comp 1 – GCL individual class - 1.45/1.50m	Thursday	13/12	17.00	238.2.1	50.000€
• Comp 2 – 1.50/1.55m GCL - Quarter Final	Thursday	13/12	20.30	238.2.1	1.200.000€
• Comp 5 – GCL individual class - 1.50m	Friday	14/12	15.30	238.2.1	50.000€
• Comp 6 – 1.55/1.60m GCL - Semi Final	Friday	14/12	20.30	238.2.1	2.400.000€
• Comp 9 – GCL individual class - 1.50m	Saturday	15/12	15.00	238.2.2	50.000€
• Comp 10 – 1.55/1.60m LGCT Super Grand Prix	Saturday	15/12	20.30	273.2.1; 273.3.3.1; 273.4.3	1.250.000€
• Comp 13 – 1.60m GCL - Final	Sunday	16/12	14.15	273.2.1; 273.3.3.1	6.400.000€
• Total Prize Money					
• Prizes in Kind					

Competitions **CSI2*:**

	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	Wednesday	12/12/2018	19:45	////////	//////////
• Comp 3 – 1.30m	Friday	14/12	12.00	274.5.6	1.500€
• Comp 4 – 1.40/1.45m	Friday	14/12	13.35	274.5.6	2.500€
• Comp 7 – 1.35m	Saturday	15/12	09.00	238.2.1	2.000€
• Comp 8 – 1.45m	Saturday	15/12	10.45	238.2.1	24.800€
• Comp 11 – 1.35m	Sunday	16/12	09.00	238.2.2	4 000€
• Comp 12 – 1.45 – CSI2* FINAL	Sunday	16/12	11.15	238.2.2	25.200€
• Total Prize Money					

- | | |
|------------------|--|
| • Prizes in Kind | |
|------------------|--|

Overall Prize Money: 11.460.000€
Applicable government tax to be deducted from Prize Money (see also p. 38): 15 %

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	n/a
Best foreign athlete -	n/a
Best home athlete –	n/a
Team awards –	n/a

PRIZE – CLASSIFICATION: n/a

IX. COMPETITION DETAIL

CSI5* - GCL PLAYOFFS - GCL SUPER CUP

FIRST DAY : Wednesday **DATE: 12/12/18**

WARM UP: **Time:** 16:30

60s per horse

1 horse per athlete

* * * * *

SECOND DAY : Thursday **DATE: 13/12/18**

COMPETITION No:1 **Time:** 17:00

Open to all horses not taking part in the First Team competition (maximum two horses per rider).

This competition does not count for Longines Ranking points

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

Competition description:

Athletes with equality of Penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no

Speed/Fixed time 350m/mn

Height of obstacles: 1.45/1.50m

Number of horses per athlete max. 2

Number of Starters: max. 99

Total prize money: 50.000€

Chart to be used: 2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13th and beyond: 200€

* * * * *

COMPETITION No: 2 **Time:** 20:30

1st Team Competition (Quarter-Final)

This competition's results will not count for points for the Longines Jumping Rankings

Eligibility

This competition is open to 12 teams, those placed 5th to 16th on the GCL 2018 overall team standings prior to the Playoff, with 3 athletes per team.

The best placed four teams on the GCL 2018 overall team standings prior to the Playoff are excluded from taking part in this competition (Quarter-Final). These four (4) teams will be automatically qualified for the 2nd Team Competition (Semi-Final).

Format

- This competition is run over one round, against the clock
- FEI JR - Article: 238.2.1 | Table A, with a time allowed
- Jump-off: As a tie breaker in case of equality on penalties and time for the 8th place only

- Maximum number of horses per rider: 1
- Obstacles Height: 155cm
- Speed: 375m/min

Prize money

Team total prize money: 1.200.000 €

Breakdown of prize money per team: 1st to 12th placed teams: 100.000€ each

Starting order

The teams will start in reverse order of their placing in the GCL 2018 overall team standings, prior to the Playoff Event.

The starting order of the athletes within each team will be at the discretion of the team manager and must be provided in writing to the show office within 60 minutes following the conclusion of the warm-up session on the first day.

Riders of each team will be competing consecutively (one directly after the other; i.e. first in the arena is the 1st rider of the 1st team on the starting list, second in the arena is the 2nd rider of the same team, followed by the 3rd athlete of that team. Subsequently, the first rider of the second Team on the starting list and so on).

The starting order in the jump-off (if any) will be equal to the starting order of the teams concerned in the first round of the Quarter-Final.

Placing

The classification of the teams will be established according to the total penalties of the 3 athletes per team, as well as according to their aggregate times.

Tie breaker

In case of a tie on penalties and time for the 8th team place there will be a jump off against the clock with one athlete per team. In case of a tie for other places, the teams in question shall remain tied.

In case of a further tie for eight place the concerned teams are allowed to take part in the (2nd Team Competition) Semi Final.

* * * * *

THIRD DAY : Friday

DATE: 14/12/18

COMPETITION No:5

Time: 15:30

Open to all horses not taking part in the Second Team competition (maximum two horses per rider).

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

This competition does not count for Longines Ranking points

Competition description:

Athletes with equality of Penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any)	no
Speed/Fixed time	350m/mn
Height of obstacles:	1.45/1.50m
Number of horses per athlete	max. 2

Number of Starters: max. 99
Total prize money: 50.000€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 200€

* * * * *

COMPETITION No:6

Time: 20:30

2nd Team Competition (Semi-Final)

This competition's results will not count for points for the Longines Jumping Rankings

Eligibility

The 2018 GCL Semi-Final will be open to twelve (12) teams, i.e. to:

- a. the teams placed 1st up to and including 8th in the final classification of the 2018 GCL 1st team competition (Quarter-Final), with 3 athletes per team; the composition of these teams may vary from the 2018 GCL Super Cup Quarter-Final;
- b. the teams placed 1st up to and including 4th in the GCL overall team standings prior to the 2018 GCL Playoff event, with 3 athletes per team.

Team substitution

Should unforeseen circumstances or force majeure prevent a team, qualified for participation in the 2018 GCL Semi-Final, from competing, the team concerned will not be replaced

Format

- This competition is run over one round against the clock
- FEI JR - Article: 238.2.1 | Table A, with a time allowed
- Jump-off: As a tie breaker in case of equality on penalties and time for the 6th place only
- Maximum number of horses per rider: 1
- Obstacles Height: 160cm
- Speed: 375m/min

Prize money

Team total prize money: 2.400.000 €

Breakdown of prize money per team: 1st to 12th placed teams: 200.000 € each

Starting order

The eight (8) teams qualified from the GCL Quarter Final will start first, in reverse order of their placing in the final classification of the 2018 GCL–Quarter-Final. In case of a tie, the teams concerned will retain to their starting order for the 2018 GCL Quarter-Final.

Subsequently, the four (4) teams placed 1st to 4th in the GCL overall team standings prior to the 2018 GCL Playoff event will start in reverse order of their placing in the GCL 2018 overall team standings, prior to the 2018 GCL Playoff Event.

The starting order of the athletes within each team will be at the discretion of the team manager and must be provided in writing to the show office within 60 minutes following the conclusion of the GCL Quarter Final.

Riders of each team will be competing consecutively (one directly after the other; i.e. first in the arena is the 1st rider of the 1st team on the starting list, second in the arena is the 2nd rider of the same team, followed by the 3rd athlete of that team. Subsequently, the first rider of the second Team on the starting list and so on).

The starting order in the jump-off (if any) will be equal to the starting order of the teams concerned

in the first round of the Semi-Final.

Placing

The classification of the teams in the 2nd GCL team competition | Semi-Final will be established according to the total penalties of the 3 athletes per team and according to their aggregate times, i.e. in case of equality of total penalty points only.

Tie breaker

In case of teams being placed equal on the 6th place (on aggregate penalties and on aggregate times of the 3 athletes per team) in the final ranking of the GCL Semi-Final, there will be a jump-off on penalty points and time, in which one rider – due to be designated by the team manager – per team will participate.

In case of a further tie for 6th place the concerned teams are allowed to take part in the (3rd Team Competition) Final.

* * * * *

FOURTH DAY : Saturday

DATE: 15/12/18

COMPETITION No: 9

Time: 15:00

This competition is open to to all horses not taking part in the Team Final competition and in the Super Grand Prix (maximum two horses per rider).

Type of Competition: Table A against the clock with jump-off
Acc. to Article: 238.2.2

This competition does not count for Longines Ranking points

Competition description:

This is a Competition against the clock, but in the event of equality of Penalties for first place, there will be one jump-off against the clock. Other Athletes are placed according to their Penalties and time in the first round.

Jump-off (if any)	yes
Speed/Fixed time	350m/mn
Height of obstacles:	1.50m
Number of horses per athlete	max. 2
Number of Starters:	100* (if more than 100 take part then please refer to
Section XIV point 9)	
Total prize money:	50.000€
Chart to be used:	2 (33% to winner) <input checked="" type="checkbox"/>
Please specify prize money amount for each athlete placed 13 th and beyond: 200€	

* * * * *

FIFTH DAY : Sunday

DATE: 16/12/18

COMPETITION No:13

Time: 14:15

3rd Team Competition (Final)

This competition's results will not count for points for the Longines Jumping Rankings

Eligibility

The 2018 GCL 3rd team competition (Final) will be open to the best 6 placed teams in the 2nd team competition with 3 athletes per team.

The composition of these teams may vary from the 2018 GCL Semi-Final; however, the team composition may not be altered between the first and the second round of the 2018 GCL Final.

Team substitution

Should unforeseen circumstances or force majeure prevent a team – qualified for participation in the 2018 GCL Final – from competing, the team concerned will not be replaced

Format

- This competition is run over two different rounds against the clock
- FEI JR - Article: 273-2.1 & 273-3.3.1 | Both rounds Table A, with a time allowed
- Jump-off: In case of equality on penalties and time (total of 1st and 2nd round) for the first place only
- Maximum number of horses per rider: 1
- Obstacles Height: 160cm
- Speed: 375m/min

Team total prize money: 6.400.000 €

Breakdown of prize money per team:

1st 2.743.040 €

2nd 1.371.520 €

3rd 913.920 €

4th 548.480 €

5th 411.520 €

6th 411.520 €

Starting order

In the first round, the teams will start in reverse order of their placing in the final classification of the 2018 GCL Semi-Final. In case of a tie, the teams concerned will retain to their starting order for the 2018 GCL Semi-Final.

The starting order of the athletes within each team will be at the discretion of the team manager and must be provided in writing to the show office on Saturday within 60 minutes following the conclusion of the last CSI5* competition.

Riders of each team will be competing consecutively (one directly after the other; i.e. first in the arena is the 1st rider of the 1st team on the starting list, second in the arena is the 2nd rider of the same team, followed by the 3rd athlete of that team. Subsequently, the first rider of the second team on the starting list and so on).

In the second round, the teams will start in reverse order of their placing (on aggregate penalties of three riders per team only) in the classification of the first round of the 2018 GCL Final. In case of a tie on aggregate penalties, the teams concerned will retain to their first round starting order.

The team manager will not be allowed to change the order of the athletes within his/her team for the second round.

The starting order in the jump-off (if any) will be equal to the starting order of the teams concerned in the second round of the 2018 GCL Final.

The final Team classification following the 3rd team competition is established by adding:

- a) The total penalties incurred by the three athletes per team in the 1st round to total penalties of the three athletes per team in the 2nd round; and
- b) By adding the aggregate time of the three team athletes in the 2nd round. In case there is a tie for any place, the penalties and time of the three athletes in both rounds will count. In case there is still a tie for any place other than 1st place, the teams in question shall remain tied. If there is still a tie for the 1st place, there will be a jump-off against the clock with one athlete per team.

In case there is still a tie following the jump-off for 1st place the teams concerned are placed equal.

* * * * *

CSI5* - LONGINES GLOBAL CHAMPIONS TOUR SUPER GRAND PRIX

FIRST DAY : Saturday

DATE: 15/12/18

COMPETITION No: 10

Time: 20:30

Type of Competition: Table A competition, over two different rounds against the clock, without a jump-off,
Acc. to Article: 273.3.3.1; 273.2.1; 273.4.3.

This competitions does not count for Longines Rankings points.

Competition description:

Competition over two different rounds against the clock, without a jump-off,

All Athletes may take part in the second round, except Athletes who are eliminated or who retire during the first round.

Athletes are placed according to their penalties in both rounds and time in the second round.

Athletes having completed the first round that do not take part in the second round are placed according to their penalties and time in the first round.

To be eligible to start in the LGCT Super Grand Prix competition each Athlete must complete prior to the day of the LGCT Super Grand Prix competition one international competition with the horse he/she will ride in the LGCT Super Grand Prix competition. The first round of a competition run with one round and jump-off or with two rounds must be completed or the first phase of (2) two phase competition must be completed.

Starting order: The starting order in the first round is established according to a draw.

The order of starting in the second round is according to the reverse order of penalties and time in the first round.

Jump-off (if any)	no
Speed/Fixed time	375m/mn
Height of obstacles:	1.60m
Number of horses per athlete	1
Number of Starters:	16

FEI APPROVED SCHEDULE

Prague 13-16 December 2018



Total prize money: 1.250.000€

Prize money will be distributed to all athletes taking part in the second round.

Breakdown of prize money:

1 st	312.500	9 th	31.250
2 nd	250.000	10 th	31.250
3 rd	187.500	11 th	25.000
4 th	125.000	12 th	25.000
5 th	75.000	13 th	18.750
6 th	50.000	14 th	12.500
7 th	43.750	15 th	12.500
8 th	37.500	16 th	12.500

* * * * *

CSI2*

FIRST DAY : Friday

DATE: 14/12/18

COMPETITION No:3

Time: 12:00

Type of Competition: Competition in 2 phases Acc. to Article: 274.5.6

Competition description:

First phase : Table A not against the clock (min. 5 obstacles – max 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase.

Second phase : Table A against the clock – Remaining obstacles (total of min. 11 and max 13 obstacles in both phases).

Placing : According to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no

Speed/Fixed time 350m/mn

Height of obstacles: 1.30m

Number of horses per athlete 2

Number of Starters: 90

Total prize money: 1.500€

Chart to be used: 2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13th and beyond: 12€

* * * * *

COMPETITION No:4

Time: 13:35

Type of Competition: Competition in 2 phases Acc. to Article: 274.5.6

Competition description:

First phase : Table A not against the clock (min. 5 obstacles – max 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase.

Second phase : Table A against the clock – Remaining obstacles (total of min. 11 and max 13 obstacles in both phases).

Placing : According to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

FEI APPROVED SCHEDULE
Prague 13-16 December 2018



Jump-off (if any) no
Speed/Fixed time 350m/mn
Height of obstacles: 1.40/1.45m
Number of horses per athlete 1
Number of Starters: 45
Total prize money: 2.500€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 20€

* * * * *

SECOND DAY : Saturday

DATE: 15/12/18

COMPETITION No: 7

Time: 09:00

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

Competition description:

Athletes with equality of Penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no
Speed/Fixed time 350m/mn
Height of obstacles: 1.35
Number of horses per athlete 2
Number of Starters: 90
Total prize money: 2.000€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 15€

* * * * *

COMPETITION No: 8

Time: 10:45

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

Competition description:

Athletes with equality of Penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no
Speed/Fixed time 350m/mn
Height of obstacles: 1.45
Number of horses per athlete 1
Number of Starters: 45
Total prize money: 24.800€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 100€

Counting for Longines Rankings Group D

Rk/Pts 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

FEI APPROVED SCHEDULE Prague 13-16 December 2018



LR-D 50 45 40 35 30 25 20 15 10 10 5 5 5 5 5 5

* * * * *

THIRD DAY : Sunday

DATE: 16/12/18

COMPETITION No: 11

Time: 09:00

Type of Competition: Table A against the clock with jump-off
Acc. to Article: 238.2.2

Competition description:

This is a Competition against the clock, but in the event of equality of Penalties for first place, there will be one jump-off against the clock. Other Athletes are placed according to their Penalties and time in the first round.

Jump-off (if any) yes
Speed/Fixed time 350m/mn
Height of obstacles: 1.35m
Number of horses per athlete 2
Number of Starters: 90
Total prize money: 4 000€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 30€

* * * * *

COMPETITION No: 12

CS12* Grand Prix

Time: 11:15

Type of Competition: Table A against the clock with jump-off
Acc. to Article: 238.2.2

Competition description:

This is a Competition against the clock, but in the event of equality of Penalties for first place, there will be one jump-off against the clock. Other Athletes are placed according to their Penalties and time in the first round.

Jump-off (if any) yes
Speed/Fixed time 350m/mn
Height of obstacles: 1.45
Number of horses per athlete 1
Number of Starters: 45
Total prize money: 25 200€
Chart to be used: 2 (33% to winner) ☒
Please specify prize money amount for each athlete placed 13th and beyond: 100€

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one FEI competition prior to the Grand Prix. For competitions run under art 274.5.6 both phases must be completed in order to be eligible for the Grand Prix.

Counting for Longines Rankings Group D

Rk/Pts 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

LR-C 50 45 40 35 30 25 20 15 10 10 5 5 5 5 5 5

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

CSI5*

For Seasons Hotel Prague, Veleslavínova 1098/2a, 110 00 Prague 1 – Old Town

Intercontinental Prague, Pařížská 30, 110 00 Prague 1 – Old Town

Accommodated (single room, bed and breakfast) for 4 nights from December 12th (arrival date) to December 16th (departure date) at **OC expense**.

Competitors have to confirm the hotel reservation with the definite entries (before 26th November); the OC can not guarantee the room without confirmation.

Please inform the OC with the definite entries if a double room is required. The extra cost of a double room will be charged directly to the occupants' credit cards by the hotel and must be settled by them on checkout.

Those who need to arrive before the 12th December (hotel room at riders expense) are requested to inform the OC accordingly with the definite entries

Competitors will be asked for a credit card guarantee for hotel reservations made for them and on their behalf (also for their owners, sponsors, companions, etc.).

All extras and all additional costs are at riders expense. **All the extras will be paid directly by the rider at the check-out.**

Cancellations have to be done 15 days before arrival; no shows or late cancellations will be charged to the Athletes (entire amount of the room).

Please confirm your arrival and departure date to
camille@globalchampionstour.com before November 27th 2018

Meals: at the expense of OC (breakfast at the hotel, dinner at the showground) from December 13th to December 16th 2018

CSI2*

Hotel & meals at athlete expenses.

Competitors will be asked for a credit card guarantee for hotel reservations made for them and on their behalf (also for their owners, sponsors, companions, etc.).

2. GROOMS

CSI5*:

Accommodation.

Requests for accommodation must be sent with entries.

CSI5*

Accommodation will be at the cost of: Organiser ☒

Provision has been made for competitors' lorries to be parked close to the FEI Stable area, close to the Grooms' feeding area

Request for accommodation must be sent with definite entries by mail to the OC, otherwise the rooms won't be guaranteed.

Twin rooms to share (2 grooms per room)

The hotel is not walking distance from the venue (approx 15 km from the venue)

No shuttle service available

No shows of Groom room will be charged (entire amount) in the riders account

CSI2*

Accommodation will be at the cost of: Athletes ☒

CSI5* + CSI2* Meals.

At the expense of: The OC ☒

Meals (breakfast, lunch and dinner) provided from 12/12/2018 (lunch and dinner) to 16/12/2018 (lunch) at The Groom's Restaurant.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:

- 1) Comp 10: LGCT Super Grand Prix: Friday 14th December, 30 minutes after the end of the last CSI5* at the Show Office
- 2) Comp 12: CSI2* FINAL: Saturday 15th September, 30 minutes after the end of the last CSI2* class at the Show Office

2. COMPETITION ARENA(S)

Dimensions: 68m x 40m
Type of Footing: sand

3. PRACTICE ARENA(S)

Dimensions: 50m x 25m
Type of Footing: sand

Area last jump:
Dimensions: 40m x 12m
Type of Footing: sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

No transport expenses will be paid by the OC.

Horses must be stabled in the boxes assigned to them on the show ground.

Riders and grooms should have the necessary equipment to contain difficult horses.

Horses may not leave their boxes without the official show starting number.

Horses may not be unloaded on their arrival without the authorization of the Stable Manager and Veterinary Delegate.

Stables will be allocated on arrival but PLEASE MAKE SPECIAL REQUESTS (e.g. stallions, corner box) with definite entries.

All horses will be bedded on shavings unless specifically requested otherwise with entries.

Stables must be mucked out daily and dirty bedding and rubbish placed in the special containers. At the stable area there are separated waste bins for glass, paper, plastic and dung. Please hand the rubbish in the indicated bins. It is absolutely forbidden to hand the rubbish in the straw or shaving container. A penalty of EUR 250 will be charged when these rules are not followed per transgression.

Boxes which are ordered and not used, must be paid if they are not be cancelled up to 2 weeks before the first day of the tournament.

Stabling fee per NON competing horse or Tack Box (subject to availability): €. 350,00

CSI5* and CSI2*: The bedding for horses is free of charge (max. 5 shaving ballots per horse for the event).

Shavings must be ordered before 1:00 p.m. for the same day delivery.
Straw not available.

The stables will be ready from Tuesday 11th December 2018 - 16h00, to Monday, 17th December - 08.00 h. If stabling is required outside this period please contact the OC.

The following security regulations of the fire department must be obeyed:

- Smoking is strictly prohibited in the entire stable area.
- Open fires (ex. camping stoves) are strictly prohibited.
- Only the actually needed amount of feed supplies may be stored in the stables.
- Open space and entry ways between the stables may not be obstructed by trucks or lorries.

Those who disregard the above security regulations will be reprimanded by the organising committee accordingly and eventually sanctioned by Chief Steward and/or Ground Jury.

A penalty of EUR 350 will be charged when these rules are not followed per transgression

The time and date of arrival of horses must be given to the OC in order to assist them on arrival

Neither the OC accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event.

Smoking is strictly prohibited in the entire stable area.

5. SAFETY CUPS

Name of Manufacturer: BECK & HEUN

6. TIMING DEVICE

Name of Manufacturer:

Swiss Timing LTD Model TL 5005 Timer – FEI Report Number : 22040021A

Swiss Timing LTD Model OEC4 Transmitter – Receiver - FEI Report Number : 22040022B

Swiss Timing LTD Model KIT 120 TRA 037 / TRA 036 - FEI Report Number : 22040024C

7. SCORING/TIMING PROVIDER

Name of the company: LONGINES TIMING

Name contact person: Mario CRON

Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is :

CSI5* individual classes: 5 (except for the GCL Super Cup competitions and LGCT Super Grand Prix of Prague);

CSI2*: 8.

GCL Super Cup Quarter Final and Semi Final: no Prize giving Ceremony

GCL Super Cup Final: Best 3 Teams

LGCT Super Grand Prix: Best 3 Riders

The athletes of each class must take part in the prize giving ceremony on the horse they started in the corresponding competition (exceptions are only possible with the approval of the Ground Jury and the OC).

The distribution of prizes, trophies, ribbons, etc. will take place at the end of every Competition.

The riders are obliged to follow the indications given by the Prize Ceremonies Officer or the Event Director and offer their collaboration.

On order of the OC the athletes must immediately assemble for the prize giving ceremony. No prize money will be paid to any athlete who does not take part in the prize giving ceremony and/or press conferences without being excused by the Ground Jury and the OC.

For the prize-giving ceremony of the GCL Super Cup Final of Prague - Team Competition - class 13 - and the Press Conference, the athletes are obliged to follow carefully the instructions of the OC. Only the Athletes of the 3 best Teams of this Competition are invited to the prize giving ceremony. The Athletes of the 3 best Teams must go to the Press Conference.

For the prize-giving ceremony of the LGCT Super Grand Prix of Prague - class 10 - and the Press Conference, the athletes are obliged to follow carefully the instructions of the OC. Only the 3 best athletes of this competition are invited for the prize giving ceremony. After the prize-giving ceremony the 3 best athletes of the LGCT Super Grand Prix of Prague have to go immediately to the Press Conference.

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event: Yes **X**

Name of your ticketing provider: Ticketportal

Web address to buy ticket:

https://www.ticketportal.cz/Event/Global_Champions_Prague_Playoffs

11. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser ☐ at _____ per km.
The Athlete ☒

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Prague.

13.WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

Please provide date and time of arrival to the OC by Monday 10th December at stablemanager2@globalchampionstour.com or tel +33620430021

Horse Arrival

Horse trucks can arrive at O2 Arena from 16:00 – 20:00 on Tuesday 11th December and from 06:00 – 15.00 on Wednesday 12th December.

Riders and grooms should have the necessary equipment to contain difficult horses.

Horse Departure

Please follow carefully and obey the instructions of the Organising Committee, Traffic Management and the Stewards. Further details will follow from the OC in the form of a practical information document.

Horses must be stabled in the boxes assigned to them on the show ground.
Horses may not be unloaded upon arrival without the authorization of the Stable Manager and Veterinary Delegate.
Stables must be mucked out daily and dirty bedding and rubbish placed in the proper containers. Please dispose of all garbage in the allocated bins. It is absolutely forbidden to put any waste paper, plastic or metal in the shaving containers. A penalty of €250,00 will be charged when these rules are not followed per transgression.

Dogs are strictly not allowed on the show ground.

Stable security:

The following security regulations set out by the fire department must be obeyed:

- Smoking is strictly prohibited in the entire stable area.
- Open fires (e.g. camping stoves) are strictly prohibited.

Those who disregard the above security regulations will be reprimanded by the organising committee accordingly and eventually sanctioned by Chief Steward.
A penalty of 350 € will be charged when these rules are not followed per transgression

14.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Organiser Shuttle Service ☒

CSI5*: Organiser Shuttle Service from Hotels to showground. Shuttle service between Prague airport and hotel/showground. ^[L]_[SEP]

CSI2*: NO Shuttle Service

Public Transport ☐ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip:

Other:

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

The Official Transport Agents are: TBD

Address:

Telephone:

Fax:

Email:

Opening hours: office hours

All costs will be at Athletes' charge

For issuance of veterinary certification the OC charges € 40,00 per competitor .

Health paper 40€ per competitor (to be ordered at the show office on Wednesday December 12th 2018 at the latest)

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: AIE test not older than 12 month

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

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3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled

within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Prague.

Transport and travel Insurance for horses, riders and grooms:

Riders are responsible for arranging their own travel and transport insurance. The LGCT and event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s)
Medical insurance for riders and grooms:
Riders and grooms are responsible for arranging their own medical insurance. The LGCT and event organizer strongly advise all riders to take care of medical insurance for the rider and groom.

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Prague.

Transport and travel Insurance for horses:
Riders/Owners are responsible for arranging their own travel and transport insurance. The LGCT and event organizer strongly advise all riders/owners to take care of travel and transport insurance for the horse(s)

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

FEI APPROVED SCHEDULE

Prague 13-16 December 2018



Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	%	%
2		25	25
3		20	20
4		15	15
5		10	10
6		7	7
7		5.5	5.5
8		4	4
9		3	3
10		3	3
11		2.5	2.5
12		2.5	2.5
total	n/a	2.5	2.5
	40'000	100	100
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.			
10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	%	%
2		33	33
3		20	20
4		15	15
5		10	10
6		6	6
7		4.5	4.5
8		3	3
9		2.5	2.5
10		2	2
11		2	2
12		1	1
total	n/a	1	1
	40'000	100	100
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete.			
10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

According to Czech Republic law, tax 15%
Athletes will be asked to provide all necessary information (Passport number & tax identification code) in order to guarantee correct tax procedure. Athletes are required to fill in the attached form and return it to the OC either by email or by fax, before or with the definite entries. The prize money won will be wired directly to the Athlete's bank account after deduction of any outstanding debts incurred by the Athlete and/or his horses' owners during or in connection with the Event.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

9. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on

until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

10. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if applicable
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
 - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10021590
Name*: BOTELLA
First Name*: Anne
E-Mail*: anne@globalchampionstour.com
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI5* CSI2*

FEI ID¹: 10151318
Name*: ROBIN
First Name*: Léa
E-Mail*: lea@globalchampionstour.com
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI5* CSI2*

FEI ID¹:
Name*: LUDEWIG
First Name*: EDITHA
E-Mail*: eddyelwaf@gmx.de
Access Rights*: ☒ Admin² ☐ Consult³
Event(s)⁴: CSI5* CSI2*

FEI ID¹: 10053415
Name*: DANESE
First Name*: Marco
E-Mail*: marco@globalchampionstour.com
Access Rights*: ☒ Admin² ☐ Consult³
Event(s)⁴: CSI5* CSI2*

FEI ID¹: 10106809
Name*: BORG

First Name*:	Patrick	
E-Mail*:	patrick.borg@hotmail.fr	
Access Rights*:	Admin ²	X Consult ³
Event(s)⁴:	CSI5* CSI2*	

FEI ID¹:	10029948	
Name*:	DAMBORSKA	
First Name*:	Klara	
E-Mail*:	damborska@csio.cz	
Access Rights*:	Admin ² X	Consult ³
Event(s)⁴:	CSI5* CSI2*	

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST